

## Subject Teacher's checklist

This checklist is designed to be used by a subject teacher. It provides an overview of the annual Alps cycle and the ways in which Alps and Alps Connect Interactive can support you throughout the year. This is an abbreviated version – the full version and short help videos, can be found in the Knowledge Base in Connect Data once you have subscribed to Alps.

### RESULTS DAY AND REVIEW OF RESULTS

You should have instant access to your Alps PDF report and Connect Interactive (if subscribed) once your data manager has submitted the results.

<b>AUGUST/SEPTEMBER</b>	Teaching set analysis including gap analysis	<input type="checkbox"/>
	Analysis against school/college target grades	<input type="checkbox"/>
	Student Performance Overview	<input type="checkbox"/>
	Review of curriculum	<input type="checkbox"/>
	Review monitoring accuracy	<input type="checkbox"/>
	Review of curriculum and progression	<input type="checkbox"/>
	Review monitoring accuracy	<input type="checkbox"/>
	Subject area meetings/staff review	<input type="checkbox"/>

### TARGET SETTING

Alps target setting software is available for KS4 and KS5 in Connect Data to generate Minimum Expected Grades (MEGs) against the National benchmarks

[Watch our Target Setting webinar](#)



<b>SEPTEMBER</b>	Generate subject specific targets based on MEG	<input type="checkbox"/>
	Share MEG/targets with students	<input type="checkbox"/>
	Review targets	<input type="checkbox"/>

## MONITORING POINTS

This is a generic checklist for each monitoring point. Schools and colleges use data drops for different purposes and the checklist provides an overview of how Connect Interactive can help analyse progress at each point and inform intervention strategies. Each time you submit a data point in Connect Interactive this will be known as a grade point. Data will appear in Connect instantaneously and you can submit as many grade points as you need.

[Watch our webinars on Monitoring in Connect at KS4 and KS5, MPZ, Quality Assuring the Accuracy of Predictions, The Last 10 Weeks](#)



<b>MONITORING</b>		
	Design your teaching scheme to incorporate key monitoring aspects	<input type="checkbox"/>
	Review value-added grades for each grade point	<input type="checkbox"/>
	Review fine grade impact	<input type="checkbox"/>
	Perform "What If" analysis	<input type="checkbox"/>
	Review of priorities	<input type="checkbox"/>
	Review targets	<input type="checkbox"/>

## SUMMER TERM AND THE QUALITY ASSURANCE PLANNING PROCESS

The Summer Term is a key planning time and this checklist contains aspects you should consider to embed Alps effectively across your subject area or faculty.

[Watch our webinars on Embedding Alps, Basic Introduction to Alps \(staff training\)](#)



<b>Q &amp; A</b>		
	Review monitoring process	<input type="checkbox"/>
	Review of quality assurance calendar	<input type="checkbox"/>
	Staff training for September and beyond	<input type="checkbox"/>
	Target setting	<input type="checkbox"/>

Why not also read: [Senior Leader's](#) [Subject Leader's](#) [Pastoral Leader's](#)

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